



ISBMS Education Foundation's
IMPERIAL
School of Banking and
Management Studies

Mandatory Disclosures

1. Name of the Institution

ISBMS EDUCATION FOUNDATION'S IMPERIAL SCHOOL OF BANKING AND MANAGEMENT STUDIES

Address: 1st floor, Indialand Global Tech Park, Behind Grand Highstreet Mall, Phase 1, Rajiv Gandhi InfoTech Park, Hinjawadi, Pune, Maharashtra 411057

Mail Id: info@imperialbschool.com

Contact No.: 8668441736 / 9307859306

2. Name and address of the Trustees

Sr. No	Name	Designation	Address	Contact	Mail Id
1	Mr. Surya Prakash Dusi	Chairman	Flat no. C-303, Eisha Zenith, Tathawade, Pune, Maharashtra - 411033	8668441736	surya@imperialbschool.com
2	Dr. Anuja Ashtewale	Director	110 C Oriental Marvel Keshavnagar, Chinchwad Pune Maharashtra 411033	9307859306	anuja@imperialbschool.com
3	Dr. Abhijit Aghashe	Non-Executive Director	Agashe, A 1403, The Palladium Society Opp City Pride Kothrud Pune.	9822081166	abhijit_agashe@yahoo.com

3. Name and Address of the Director

Dr. Anuja Ashtewale

110 C Oriental Marvel Keshavnagar, Chinchwad Pune City
Chinchwadgaon Pune Maharashtra 411033

4. Name of the affiliating University

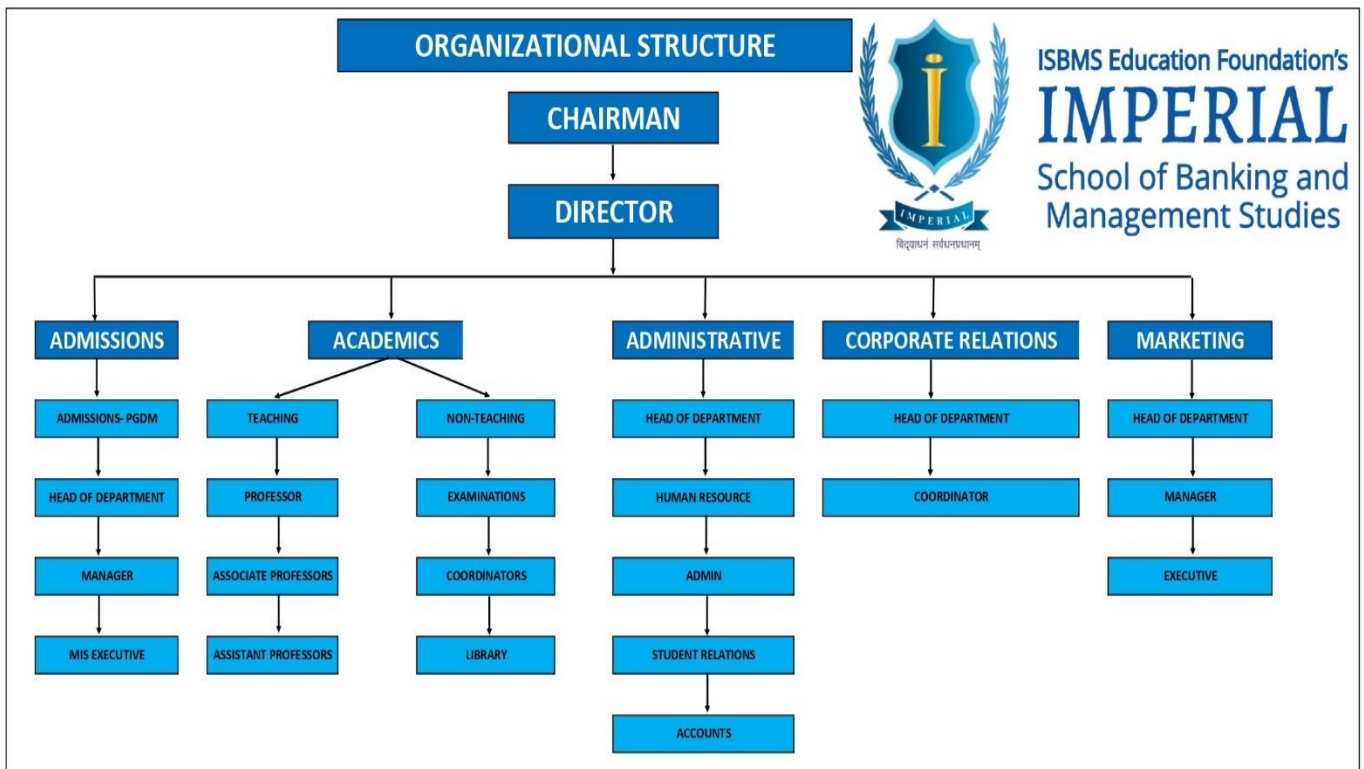
NOT APPLICABLE

5. Governance

Board of Governance

Sr. No.	Name	Role
1	Mr. Surya Prakash Dusi	Chairman
2	Dr. Anuja Ashtewale	Director
3	Mr. Rajat Mathur, Managing Director, Morgan Stanley	Industry Specialist
4	Mr. Mukesh Jain, CTO, Capgemini	Industry Specialist
5	Mr. Hiten Rana, Finance Expert	Industry Specialist
6	Mr. Jitendra Arora, Founder and CEO-Beyond Risx	Industry Specialist
7	Mr. Vish Dhingra, Partner at Big 4 Firm	Industry Specialist
8	Mr. Khursheed Dordi, Finance Expert	Industry Specialist
9	Central Representative	Central Representative
10	Mr. Maruti Jadhav, Director, DTE	State Representative

a. Organizational Structure



b. Grievance Redressal mechanism for Faculty, staff and students

In order to provide opportunities for Redressal of certain grievances of students already enrolled in any institution, as well as for those seeking admission to such institutions, AICTE has notified All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019 for establishment of grievance redressal mechanism for all AICTE approved Technical Institutions. As per these rules and regulations addressed by the AICTE, for student or other stake holders in an Institution, "Grievance Redressal Committee" of Institute of Management Development and Research, Pune, has been constituted with following Staff in different positions to enquire the nature and extent of grievance with the following guidelines -

- A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Student Grievance Redressal Committee (SGRC).
- Every AICTE approved institution shall constitute Student Grievance Redressal Committee (SGRC) with the following composition, namely:
 - o Principal of the College- Chairperson
 - o Three senior members of the teaching faculty to be nominated by the Principal as Members and out of three one member shall be female and other from SC/ST/OBC category
 - o A representative from among students of the College to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities-

o Special Invitee.

- The term of the members and the special invitee shall be of two years.
- The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- In considering the grievances before it, the SGRC shall follow principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

iii. Ombudsman Details

Committee type	OMBUDSMAN
AICTE Notification no.	F.No. 1-101/PGRC/AICTE/Regulation/2019
Dated	13-08-2020
Name of the Ombudsperson	Dr. Devi Singh
Address	C/o Grievance Redressal Cell, All India Council of Technical Education, Nelson Mandela Marg, New Delhi - 110070
e-mail address	pubgrv@aicte-india.org
Designation (Not below the rank of District Retired Judge or a Retired Professor)	Former Director, IIM, Lucknow

c. Establishment of Anti Ragging Committee		
Sr.No.	Name	Designation
1	Dr. Anuja Ashtewale	Director
2	Ms. Aarti Pendse	Representative of NGO
3	Police Officer	Police Officer from Nearest Police Station. (Hinjawdi Police Station)
4	Mr. Ramesh Sasar	Representative of Local Media (Daily Prabhat)
5	Mr. Suraj Parkhi	Faculty In charge
6	Ms. Vidya Wankhede	Faculty Member
7	Mr. Balu Tonde	Parent Representative from 1st year
8	-	Parent Representative from 2nd year
9	Ms. Harshada Joshi	Student Representative from 1st year
10	-	Student Representative from 2nd year
11	Mr. Yogendra Singh	Non-Teaching Staff Member
12	Ms. Saloni Ajmire	Non-Teaching Staff Member

d. Establishment of Online Grievance Redressal Mechanism

Established an **Online Grievance Redressal Mechanism** for **Imperial School of Banking and Management Studies** to enhance transparency, accountability, and efficiency in addressing concerns of students. Following is a structured approach to implement the mechanism:

Purpose:

To create a seamless platform for resolving grievances related to academic, administrative, infrastructural, or other institutional matters promptly and fairly.

Grievance Submission Workflow:

Submission: Students can submit grievances online by filing up the form available on <https://forms.gle/7w62eBe1hnU4NZtq8> or mail their issue on studentgrievance.imperial@gmail.com with relevant details and documentation.

Acknowledgment:

An acknowledgment email is sent.

Tracking Mechanism:

Unique grievance ID for each submission.
Regular status updates.

Confidentiality:

Secure handling of sensitive data.
Option for anonymous submissions where applicable.

Establishment of Internal Committee (IC)

Establishment an Internal Committee (IC) at **Imperial School of Banking and Management Studies** is essential to create a safe, inclusive, and fair environment for addressing complaints, especially concerning workplace harassment or gender-based issues, as mandated by the **Prevention of Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013**.

Purpose:

To provide a structured mechanism for preventing, addressing, and resolving complaints related to harassment or misconduct in the institute, fostering an environment of respect and equity.

Composition:

Sr.No.	Name	Designation
1	Ms. Vidya Wankhede,	Presiding Officer
2	Ms. Aarti Pendse	Representative of NGO
3	Mr. Suraj Parkhi	Faculty In charge
4	Mr. Shubham Palaspagar	Non- Teaching Staff Member
5	Ms. Priyanka Pathak	Non-Teaching Staff Member
6	Ms. Samruddhi Gaikwad	Student Member
7	Ms. Sayali Tambekar	Student Member
8	Mr. Rishabh Patidar	Student Member

Establishment of Committee for SC/ST

Established a **Committee for SC/ST** at the **Imperial School of Banking and Management Studies** is an important step to ensure the welfare, rights, and opportunities of students and staff belonging to Scheduled Castes (SC) and Scheduled Tribes (ST).

Purpose:

To promote equity, provide support, and address grievances faced by SC/ST students and employees, ensuring inclusivity and equal opportunities in all institutional activities.

Framework for the Committee for SC/ST:

Sr.No.	Name	Designation
1	Dr. Anuja Ashtewale	Director
2	Mr. Suraj Parkhi	Faculty In charge
3	Mr. Shubham Palaspagar	Non- Teaching Staff Member
4	Mr. Umesh Bharambe	Teaching Staff Member
5	Mr. Deepak Rokade	Non-Teaching Staff Member

Internal Quality Assurance Cell		
Sr.No.	Name	Designation
1	Dr. Anuja Ashtewale	Director
2	Mr. Suraj Parkhi	IQAC Coordinator
3	Mr. Ashitosh Kadam	Faculty Member
4	Ms. Vidya Wankhade	Faculty Member
5	Ms. Ravneet Bindra	Faculty Member
6	Mr. Akash Khaire	Non- Teaching Faculty Member
7	Mr. Sairaj Wadkar	Student Representative

Equal Opportunity facilities Cell.		
Sr.No.	Name	Designation
1	Dr. Anuja Ashtewale	Director
2	Mr. Suraj Parkhi	Faculty In charge
3	Mr. Shubham Palaspagar	Non- Teaching Staff Member
4	Mr. Umesh Bharambe	Teaching Staff Member
5	Mr. Deepak Rokade	Non-Teaching Staff Member

Programmes			
Name of Programmes approved by AICTE			
Sr. No.	Level	Program	Course
1	POST GRADUATE DIPLOMA	MANAGEMENT	PGDM

ii. Name of Programmes Accredited by NBA
-Not applicable

iii. Status of Accreditation of the Courses
-Not applicable

Programmes
Name of Programmes approved by AICTE

Total number of Courses
1 Course

For each Programme the following details are to be given:

Name	Number of seats	Duration	Cut off marks/rank of admission during the last years
POST GRADUATE DIPLOMA in MANAGEMENT	120	2 Years Full Time	Not Applicable

Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details, if any:

-Not Applicable

Faculty

Course/Branch wise list Faculty members:

Following is the list of Faculty Members for PGDM Course

Sr.No.	Name	Designation
1	Mr. Surya Prakash Dusi	Chairman/ Teaching Faculty
2	Dr. Anuja Ashtewale	Director/Principal
3	Ms. Vidya Wankhade	Teaching Faculty
4	Mr. Suraj Parkhi	Teaching Faculty
5	Ms. Ravneet Bindra	Teaching Faculty
6	Mr. Pruthviraj Rajput	Teaching Faculty
7	Mr. Ashitosh Kadam	Teaching Faculty
8	Ms. Chandni Badlani	Teaching Faculty
9	Mr. Umesh Bharambe	Teaching Faculty
10	Ms. Saloni Ajmire	Teaching Faculty

ii. Permanent Faculty

Above mentioned all Faculty Members are Permanent Faculty

iii. Adjunct Faculty

-Not Applicable

iv. Permanent Faculty: Student Ratio

Faculty to Student Ratio is 1:20

8.8 Profile of Director

- i. Name: **Dr. Anuja Ashtewale**
- ii. Date of Birth: **09/09/1987**
- iii. Education Qualifications: **PhD in Human Resource, MBA in Human Resource**
- iv. Work Experience: **13 years**
- v. Teaching/ Research/ Industry/ Others: **Teaching & Research**
- vi. Area of Specialization: **Academics and Human Resource Management**
- vii. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level: **Human Resource Management and Organizational Behavior.**
- viii. No. of papers published in National/International Journals/Conferences: **04**
- ix. Master (Completed/Ongoing): **Completed**
- x. Ph.D. (Completed/Ongoing): **Completed**
- xi. Research Publications (No. of papers published in National/International Journals/Conferences): **04**

18.9 Fee

Name	Fees
POST GRADUATE DIPLOMA in MANAGEMENT	Rupees Seven Lakhs Ninety Eight Thousand (07,98,000/-)

No. of Fee waivers granted with amount and name of students:

-NOT APPLICABLE

Number of scholarship offered by the Institution, duration and amount:

-NOT APPLICABLE

18.10 Admission

Number of seats sanctioned with the year of approval:

-120 Seats for A.Y. 2024-25

Number of Students admitted under various categories each year in the last three years

PGDM			
Category	2020-22	2022-24	2024-26
Open	N/A	N/A	51
OBC (Includes VJ, NT, SBC)	N/A	N/A	37
SC	N/A	N/A	6
ST	N/A	N/A	-
Total	N/A	N/A	94

Number of applications received during last year for admission under Management Quota and number admitted

- NOT APPLICABLE

18.11 Admission Procedure

The candidates shall be shortlisted for the course based on the overall rank computed considering of the following components and their weight:

Score in Common Admission Test - 40 %

Score for academic performance in X Std, XII Std, Under Graduate Degree/Post Graduate Degree - 20%

Personal Interview - 35%

Weight age for participation in sports, extra-curricular activities, academic diversity, and gender diversity - 05%

Admission Process is followed as per AICTE Norms

Number of seats allotted to different Test Qualified candidate separately (AIEEE//JEE/ CET (State conducted test/ University tests/ CMAT)/ Association conducted test etc.)

-NOT APPLICABLE

Calendar for admission against Management quota seats:

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
[A Statutory Body of the Govt. of India]
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070
(Office of Member Secretary)

Dated: 2nd May, 2024

Academic Calendar 2024-25

Sl. No.	For Technical Institutions (Not applicable for Standalone/PGCM Institutions)	Schedule for A/Y 2024-25
1.	Last Date to Granting or Refusing Approval by AICTE	10th June 2024
2.	Final Date to Grant approval to Technical Institution	30th June 2024
3.	Last Date for Grant of affiliation by University/ Board	31st July 2024
4.	Last Date for cancellation of seats for Technical courses with full fee refund	11th September, 2024
5.	Last Date up to which First year students can be admitted against vacancies	15th September, 2024
6.	Last Date for Commencement of classes for First year students of Technical courses	15th September, 2024
7.	Last Date for Lateral Entry Admission to Second year courses for Newly Admitted students.	15th September, 2024
For Standalone PGDM/PGCM Institutions		
1.	Last Date to Granting or Refusing Approval by AICTE	10th June 2024
2.	Final Date to Grant approval	30th June 2024
3.	Last Date for cancellation of seats of PGDM/PGCM with full refund	11th September, 2024
4.	Last Date for Admission to courses in PGDM/PGCM	15th September, 2024
5.	Last Date for Commencement of classes for PGDM/PGCM	11th September, 2024
Institutions with ODL / Online Programme(s) / Course(s)		
1.	Last Date for Grant of Approval to Institutions Offering ODL/Online Course(s)	As per UGC Policy
2.	Last Date for Admission to Courses in Open and Distance Learning Mode (First Session)	
3.	Last Date for Admission to Courses in Open and Distance Learning/ Online Learning Mode (Second Session)	



(Prof. Rajive Kumar)
Member Secretary, AICTE

18.12 Criteria and Weightages for Admission

Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.

is based on performance in Personal Interview.

Mention the minimum Level of acceptance, if any

- NOT APPLICABLE

Mention the cut-off Levels of percentage and percentile score of the candidates in the admission test for the last three years

- NOT APPLICABLE

Display marks scored in Test etc. and in aggregate for all candidates who were admitted

- NOT APPLICABLE

Results of Admission Under Management seats/Vacant seats

- NOT APPLICABLE

i. Composition of selection team for admission under Management Quota

ii. List of candidate who have been offered admission

iii. Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate

8.15 Information of Infrastructure and Other Resources Available			
Sr. No.	Particulars	Number of Rooms	Carpet Area in sq. Meters per room
1	Classroom	1	66
2	Classroom	1	67
3	Classroom	1	67
4	Classroom	1	67
5	Classroom	1	75
6	Classroom	1	75
7	Tutorial Room	1	33
8	Tutorial Room	1	33
9	Language Laboratory	1	33
10	Seminar Hall	1	133
11	Computer Centre	1	150
12	Library	1	101
13	First Aid cum Sick room	1	11
14	Stationery Room	1	22
15	Boys Common Room	1	75
16	Girls Common Room	1	75
17	Exam Control Office	1	88
18	Faculty Room	1	88

v. Central Examination Facility, Number of rooms and capacity of each

Imperial School of Banking and Management Studies is equipped with a well-structured Central Examination Facility to conduct examinations efficiently and systematically. This facility is designed to ensure smooth operations while maintaining high standards of discipline and integrity during the examination process.

Details of the Examination Facility

1. We have an Exam Control Office with a seating arrangement of 10-12 faculty members with an Exam Controller cabin, storage space to store Question Papers and Answer Sheets and also a computer with a printer.
2. **Number of Examination Rooms:**
 - The institution has a total of **08 examination rooms** dedicated to conducting exams.
3. **Capacity of Each Room:**
 - The seating capacity of each room is as follows:
 - Room 1: **Capacity: 60**
 - Room 2: **Capacity: 60**
 - Room 3: **Capacity: 60**
 - Room 4: **Capacity: 60**
 - Room 5: **Capacity: 60**
 - Room 6: **Capacity: 60**
 - Room 7: **Capacity: 30**
 - Room 8: **Capacity: 30**
4. **Total Capacity:**
 - The total capacity across all examination rooms is **420**

vi. Online examination facility (Number of Nodes, Internet band width, etc.)

1. **Number of Nodes:**
 - The online examination centre is equipped with **65 computer nodes**. Each node is fully functional and configured to support the requirements of online assessments.
2. **Internet Bandwidth:**
 - The facility is supported by a high-speed internet connection with a bandwidth of **100 Mbps**, ensuring uninterrupted access during examinations.
3. **Power Backup:**
 - A robust power backup system, including Uninterruptible Power Supplies (UPS) and generators, ensures uninterrupted operation during examinations.

vii. Barrier Free Built Environment for disabled and elderly persons
Architect certificate available on request in the institute office

viii. Fire and Safety Certificate
Form B Available on request in the institute office

ix. Hostel Facilities
-NOT APPLICABLE

x. Number of Library books/eBooks/Titles/Journals available (Programme-wise)

Number of Library books/eBooks/Titles/Journals available for PGDM Course:

Sr .No.	Facility	Existing
1.	Titles	208
2.	Volumes	2000
3	Number of Journals	06
5	E-journals	06
7	Reading Room Seating	Seating Capacity- 80
8	Digital Library in reading room	Seating Capacity- 10

xii. National Digital Library (NDL) details:

National Digital Library : - <https://ndl.iitkgp.ac.in/>

e-PG Pathshala : - <http://epgp.inflibnet.ac.in/>

NPTTEL : - <https://nptel.ac.in/>

Swayam : - <https://swayam.gov.in>

DOAJ – Directory of Open Access Journals : - <https://www.doaj.org/>

OALib : - <http://www.oalib.com/>

Google Scholar : - <https://scholar.google.com/>

OAPEN Library : - <https://oapen.org>

Internet Archive : - <https://archive.org/>

Project Gutenberg : - <http://www.gutenberg.org/>

JournalTOCs : - <http://www.journaltoCs.ac.uk>

Digital Book Index: - <http://www.digitalbookindex.org/>

xiii. List of Major Equipment/Facilities in each Laboratory/Workshop

Computer Details	Particulars
Number of Computers/Laptops exclusively available for Students	52
Number of Computers in the Library	10
Number of Laptops for Staff	18
Number of Computers for Language Lab	12
Internet Bandwidth	100mbps
Internet Contention Ratio	1:1
Number of Printers available for students	02

xiv. List of Experimental Setup in each Laboratory/Workshop

-Not Applicable

xiii. Innovation Cell

Sr.No.	Name	Designation
1	Dr. Anuja Ashtewale	Director
2	Mr. Suraj Parkhi	Faculty Member
3	Mr. Ashitosh Kadam	Faculty Member
4	Mr. Akash Khaire	Non- Teaching Faculty Member
5	Mr. Sairaj Wadkar	Student Representative

xiv. Social Media Cell

Sr. No.	Name	Designation
1	Mr. Pruthviraj Rajput	Faculty Member
2	Mr. Rishabh Patidar	Student
3	Ms. Riya Chandravanshi	Student
4	Mr. Abhimanyu Jain	Student
5	Ms. Mahek Kataria	Student
6	Ms. Shreya Ojha	Student
7	Ms. Runasha Tirmale	Student
8	Mr. Atharva Dherkar	Student

9	Ms. Manpreet Kaur	Student
10	Ms. Aditi pawaskar	Student
11	Mr. Yug Nigam	Student

xvii. Compliance of the Academic Bank of Credit (ABC), applicable to PGCM/ PGDM Institutions and University Departments

"National Academic Depository (NAD) <https://nad.ndml.in/> is a National System set-up by Ministry of Human Resources Development and University Grants Commission by appointing NSDL Database Management Limited (NDML) to facilitate Academic Institutions to Digitally, Securely and Quickly issue Online Academic Awards to the Students directly in their online NAD Account. The student can access certificate at any time and authorise employers, banks to view and verify the certificates. No more need to carry originals, submit attested photocopies, wait for verification of documents, NAD makes it online now. Join now!"

xviii. To upload the respective short video (1-2 min) of Infrastructure and facilities available w.r.t the courses in the website

<https://youtu.be/SWxtS7nErDw?si=aoG5HF2zeiUQokXj>

xix. Games and Sports Facilities

We have Games and sports facilities like Table Tennis, Snooker Table, Carrom and Chess Boards.

Extra-Curricular Activities

Industrial Visit, Pune Darshan, Guest Lectures, CSR activities & International Study Tour.

Soft Skill Development Facilities –

Communication skills, Management Skills sessions, Personality Development Session, Interview skills, Grooming

Teaching Learning Process

Imperial School of Banking and Management Studies has a strong academic philosophy which derives its base from academic solidarity in terms of excellence in teaching methodology and pedagogy. The institution strongly believes in practical training approaches and hence would be focusing on case-based teaching processes and other real time learning. The institution heavily focuses on faculty development in terms of training them on current trends in industry, encouraging them for industry-oriented research projects etc.

The institution involves industry experts into improving the curriculum and through frequent guest lectures for the real time industry learning for the students and faculty as well.

The course comprises of Generic Core Subjects, Specialization electives, Winter Internship & Summer Internship and Research paper.

The summary of the same is as below:

Heading	Generic Core			Specialization Elective			Total Credits
	Number of subjects	Credit	Total	Number of subjects	Credit	Total	
Semester 1	5	3	15	4	3	12	27
Semester 2	5	3	15	4	3	12	27
Semester 3	5	3	15	4	3	12	27
Semester 4	3	3	9	2	3	6	15
Winter Internship							3
Summer Internship							3
Research Paper							3
Total Credits							105

Evaluation System:

The evaluation system shall be 50% external and 50% internal. The Internal evaluation will be on concurrent evaluation system.

Pattern	Weightage	Pattern	Weightage
External (End Term Exam)	50%	Mid-Term Exam	20%
		Overall Participation & Attendance	10%
		Case Studies & Assignments	20%
		Total Internal	50%

Academic objectives: The objective is to impart industry-oriented teaching with the help of highly qualified faculty.

Areas of focus: The primary areas of focus is to make the students industry ready and enhance employability through skill-based pedagogy.

Enrolment and placement details of students in the last 3years

Year	ACTUAL STUDENTS ADMITTED IN LAST 3 YEARS
2024-25	94
2023-24	N/A
2022-23	N/A

Placement Details:

As this is first year of the institute so there is no Placement history.

18.18 MoUs with Industries

Memorandum of Understanding (MoU) with Industries

This document outlines the framework for **Memorandum of Understanding (MoUs)** between **IMPERIAL** and industries. These MoUs aim to promote industry-academia collaboration, foster innovation, and enhance the quality of education and research.

Sr.No.	Name of the Company/Institution	Objective
1	KPMG	Internship, Knowledge Sharing, Skill Development, Industry Research Projects and Case Studies
2	NISM	Knowledge Sharing & Certification
3	CISI	Knowledge Sharing & Certification
4	FPSB	Knowledge Sharing & Certification

5	MCCIA	Knowledge Sharing
6	IIM	Knowledge Sharing & Certification
7	VIJIGISHU	Knowledge Sharing & Travel
8	IBG	Knowledge Sharing & Certification

18.19. LoA/EoA letters (since inception):

Link: <https://imperialbschool.com/letter-of-approval/>